

# SYLLABUS

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**Code:** NETW 299

**Title:** Networking Internship

**Division:** Business and Technology **Department:** Engineering and Technologies

**Course Description:** This course will allow the student to gain practical work experience by participating in a networking-related career position with an approved company or institution. The course includes a service-learning component.

**Prerequisites:** Completion of 18 credits in networking courses (2 semesters), matriculation as a Network Information Technology (NIT) major, and permission of instructor and Career Services Representative.

**Corequisites:** None

**Prerequisites or Corequisites:** None

**Credits:** 1-3

**Lecture Hours:** 0

**Lab/Studio Hours:** 0

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**REQUIRED TEXTBOOK/MATERIALS:**

None

**ADDITIONAL TIME REQUIREMENTS:**

Each credit hour equates to 75 hours per term. The student can register for 1 – 3 credits, therefore will commit between 75 and 225 hours to the internship for the term.

**COURSE LEARNING OUTCOMES:**

Upon completion of this course, students will be able to:

- Demonstrate the use of communication, networking and critical thinking skills in a job setting.
- Configure, troubleshoot, maintain and/or monitor networks and network devices in a real world setting.

**GRADING STANDARD:**

Student will complete the required hours and will provide the course assignments identified in the Learning Contract to the faculty supervisor. In addition, the Experiential Learning & Career Services department will provide the faculty with an employer evaluation to include in the evaluation process.

If appropriate, instructor will conduct an on-site visit to the student's place of employment once during the semester. The purpose of this visit is to review the student's progress on his/her project, meet with the student's supervisor, and see the student's work environment.

**COURSE CONTENT:**

The student will first meet with a faculty member to express their interest in pursuing an internship. If the faculty member feels that the student is well-suited for an internship opportunity, the student will then meet with a Career Services Representative to determine program eligibility and explore internship opportunities in their major, and complete job readiness activities (write resume, develop job search skills and interview skills). Working with

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career services, the faculty member and the department, the student will complete the paperwork required for internship registration.

Students will meet with prospective employer (host agency) to discuss internship/project responsibilities and job objectives.

Upon offer of a job/internship, acceptance for project, the student will meet with a faculty member to develop, and review learning objectives and evaluation procedures\*. Learning objectives will be directly related to the job/project description.

*\*The supervising faculty member must approve any changes in Internship status or requirements.*

## **COLLEGE POLICIES:**

For information regarding:

- ◆ Brookdale's Academic Integrity Code
- ◆ Student Conduct Code
- ◆ Student Grade Appeal Process

Please refer to the [BCC STUDENT HANDBOOK AND BCC CATALOG](#).

## **NOTIFICATION FOR STUDENTS WITH DISABILITIES:**

Brookdale Community College offers reasonable accommodations and/or services to persons with disabilities. Students with disabilities who wish to self-identify must contact the Disabilities Services Office at 732-224-2730 (voice) or 732-842-4211 (TTY) to provide appropriate documentation of the disability, and request specific accommodations or services. If a student qualifies, reasonable accommodations and/or services, which are appropriate for the college level and are recommended in the documentation, can be approved.

*The syllabus is intended to give student guidance in what may be covered during the semester and will be followed as closely as possible. However, the faculty member reserves the right to modify, supplement, and make changes as the need arises.*